



Glenda Ritz, NBCT

Indiana Superintendent of Public Instruction

MEMORANDUM

TO: Members, State Board of Education
Cory Cochran, State Board Administrator

FROM: Melissa K. Ambre, Director
Office of School Finance

DATE: March 29, 2016

SUBJECT: FY2017 Average Daily Membership Count Dates

Pursuant to Indiana Code 20-43-4-2, the Indiana Department of Education (Department) will collect an average daily membership (ADM) count of students in the fall and in the spring. The Department respectfully requests the fall 2016 ADM count of the eligible pupils enrolled in each school corporation and charter school be held on September 16, 2016, which is the second Friday after Labor Day. (511 IAC 1-3-1(h)). Additionally, the Department respectfully requests that the spring 2017 ADM count of the eligible pupils enrolled in each school corporation and charter school be held on February 1, 2017.

The Department will use the fall ADM counts to determine July to December 2016 basic tuition and complexity grant funding for each school corporation and charter school. The Department will use the spring ADM counts to determine January to June 2017 basic tuition and complexity grant funding for each school corporation and charter school.